

**Delaware Emergency Nurses Association  
Meeting Minutes November 4, 2014**

**Location:** Middletown ED

**Attendance:**

Chris Barbour, Pam Collins, Susan Ebaugh, Lisa Lietzke, Marilyn Mitchell, Ruth Morse, Kara Streets, Anita Symonds, Terry Thorley, Dennise Washington

**Guests:** Garry Collins

**Excused:** Deena Brecher, Susan Palmer

Meeting called to order by Pam Collins at 1905 hrs. Quorum present so meeting may proceed.

**Previous Meeting Minutes:**

Minutes for October.

**Motion:** Accept. Seconded.

9 yes 0 no 0 abstained. **Motion passed.**

**President's Report (P. Collins):**

Thank you to everyone for all their support this past year. Looking forward to all our new officers in 2015.

In process of filling out State Council Achievement Award application.

Committee Chairs for 2015:

ENPC – Susan Ebaugh

TNCC – Terry Thorley

IQSIP – Pam Collins

Press Secretary – (open)

Fund Raising – (open)

Membership – Ruth Morse  
Education – Anita Symonds

State Leadership orientation will be at the Leadership conference on 19-20 February 2015 in Las Vegas.

General Assembly, Leadership and Scientific Assembly will be held 28 September – 3 October 2015 in Orlando, FL.

All members are encouraged to update their member profile by accessing the Members Only on the ENA website.

### **Treasurer's Report (Streets/Palmer):**

Checking: \$21,066.00

CD: \$6,700.00

Received a \$1,500 refund from Dover Downs and all the AV support was free.

Budget Items for 2015 were discussed by membership:

Leadership Orientation

Awards \$2000

Delegates up to \$1000 reimburse expenses

ENA Foundation \$300

Software Update/Acquire

Projector

Webpage

Day on the Hill

Audit

National level speaker at conference

Food and drink at special meetings

Vendor table at Trauma Conference

**Motion:** All members are encouraged to submit 2015 budget suggestions to Sue Palmer not later than 14 November. On 24 November the budget will be mailed to all members with votes to be emailed to [tmthorley@mindspring.com](mailto:tmthorley@mindspring.com) not later than 5 December.

9 yes 0 no 0 abstained. **Motion passed.**

**Government Affairs Committee (open):**

None.

**Education Committee (Symonds):**

The conference was another success! Thank you to everyone who helped. The evaluations are attached to the minutes.

Save the Date: DENA Conference Thursday, 5 November 2015 at Dover Downs.

**Membership Committee (Morse):**

269 current members. Six memberships expire at the end of November.

An email was sent to the membership regarding the membership drive now in progress. It has been extended to 18 November. Ruth will email periodic updates of its progress.

**TNCC (Thorley):**

None.

**ENPC (Ebaugh):**

State Chairman ENPC/TNCC conference call scheduled 5 November.

ENPC Courses scheduled:  
KGH Nov 13-14

**IQSIP (P. Collins):**

ENA is in the process of developing a Toolkit for IQSIP so that standard presentations can be delivered.

Plan to coordinate with AI DuPont and CCHS Think First so that we can make some presentations at the local schools.

Project planned for 2015: Establish a Safety Day in the Middletown area. Coordinate with similar organizations.

**Old Business:**

(**Thorley**) The results from the General Assembly are attached.

**New Business:**

(**Ebaugh**) Meeting places for 2015. Even months at KGH. Odd months at Middletown. AI DuPont to host the May meeting and Milford to host the April meeting. Due to commitments, there will be a July meeting and no meeting in August.

(**Streets**) CEN Review Course is being offered in February at CCHS. Kara will post date and application on the website.

**Open Discussion:**

(**Collins**) Thank you to everyone for your support and hard work this past year. Looking forward to 2015 with Susan Ebaugh as our president.

(**Streets**) Thank you to Pam Collins, Sue Palmer and Terry Thorley for all their contributions to the organization. Welcome to Chris and Patty.

(**Ebaugh**) Thank you to all as well. Welcome to all the new members. Looking forward to a very active next year!

**Adjournment:** 2055 hrs.

**Motion:** To adjourn meeting. Seconded.

9 yes 0 no 0 abstained. **Motion passed.**

**Next Meeting:** The next meeting will be Tuesday January 6, 2015 at Middletown ED in the Community Conference Room.

Respectfully submitted,

Terry Thorley, Secretary