

**Delaware Emergency Nurses Association
Meeting Minutes March 5, 2013**

Location: Christiana Care Hospital

Attendance:

Deena Brecher, Garry Collins, Pam Collins, Pat Eckenrode, Lisa Lietzke, Angela Mitchell, Ruth Morse, Sue Palmer, Kara Streets, Anita Symonds, Terry Thorley

Excused: Meriam Dennie, Susan Ebaugh, Karen Rollo

Guest: Melanie Chichester, Kristy Kirkpatrick

Meeting called to order by Kara Streets at 1908 hrs. Quorum present so meeting may proceed.

Previous Meeting Minutes:

Minutes of 5 February 2013. Need to change "...Teresa Hills about presenting a nero..." to "...Teresa Hills about presenting a neuro...". Also need to change "expiring members.." to "expiring membership".

Motion: Accept minutes with above change. Seconded.

9 yes 0 no 1 abstained. **Motion passed.**

President's Report (Streets):

Reminder to all members that there are FREE CEUs available on the ENA website.

Discussed with members need to immediately develop a strategic plan and goals for 2013. Group discussion was held. The following is the plan and goals for DENA for 2013:

- 1) Increase the annual education opportunities at monthly meetings to 3 each year.
- 2) Rotate the meeting sites to increase membership participation.

- 3) Increase Emergency Nurses' Foundation support by 10% in 2013.
- 4) Increase membership attendance at monthly meetings.
- 5) Apply for State award in a timely manner.

Need to present the budget for discussion and approval at the November meeting in order to be in compliance with National.

Angela Mitchell has reviewed the Bylaws. They seem to be in line with National. Deena Brecher suggests we send them to Matt Powers, our liaison, for his review. This will be done prior to the next meeting.

Unfortunately Karen Rollo will not be able to continue in an active role in DENA. She has increased responsibilities in her job. The position of chair of speaker contracts on the Education committee and chair of Government Affairs is open. Angela Mitchell has volunteered to chair Government Affairs. Anita Symonds has volunteered to chair speaker contracts. Thank you to both members for taking these positions!

JoAnn Lazarus, ENA President, will be attending the NJ ENA conference next week in Atlantic City. She will be passing through Delaware.

Deena Brecher gave the eulogy at Judy Kelleher's service. Ms. Kelleher requested that donations be made to the ENF in her memory. ENA has stated that any donation made by individuals, State Chapters, or State Councils in memory of Judy Kelleher will be matched by ENA. (Note that the donation you send to ENF is in memory of Judy Kelleher)

Motion: DENA will donate \$1000.00 to ENF in memory of Judy Kelleher. Seconded.

10 yes 0 no 0 abstained. **Motion passed.**

Motion: DENA will donate \$250.00 to ENF as annual state council contribution. Seconded.

10 yes 0 no 0 abstained. **Motion passed.**

Treasurer's Report (Palmer):

Checking \$25,360.00

CD \$6,780.00

Leadership conference stipends were paid. Gifts for the Smyrna and Middletown Emergency centers were purchased.

Motion: To accept Treasurer's report. Seconded.

10 yes 0 no 0 abstained. **Motion passed**

Government Affairs Committee (Open):

Angela Mitchell will be assuming chair position for Government Affairs.

ENA will be matching state funds for advocacy training up to \$1,000.00 for this year. This money will be given to the state in 2014.

"Day on the Hill" will be held in May 2013.

Deena Brecher explained the thought process behind ENA's decision to change the Government Advocacy training and On the Hill day. January is a non-productive month in DC. The training in DC was becoming cost prohibitive. With the training being held in January in Chicago and the "Day on the Hill" held in May, hopefully there will be a broader view of advocacy and more members will be able to take advantage of the training.

Education Committee (Streets/Dennie):

Roberta Elwood is working on obtaining CEU certification for our annual conference.

It was brought to the group's attention that Michael Moon was inadvertently charged the attendance fee at our conference last November. Terry Thorley will write a letter of apology and send a check to reimburse him for a cost he should not have incurred. We will be sure to inform our ancillary staff at future conferences who is not required to pay the registration fee so this situation will not happen again.

The vendor letter needs to be up-dated to reflect that the majority of participants at the annual conference are nurses and prehospital providers. "Physicians" will be removed as probable participants.

Vidacare has approached us with the offer of a one hour lecture on sepsis. This subject matter is pertinent to prehospital providers and nurses. The suggestion was made to inquire if they would also be willing to sponsor lunch. Pam Collins will check with them and report back.

The following presenters have agreed to participate:

Matt Powers – 1 hour on prehospital subject
Chris Starr – 1 hour on social media
Dr. Sadi – 1 hour
Doug Poore – 1 hour on suicide

Again, the group would like the brochures to be available early June for distribution. There was discussion of producing the brochures ourselves or finding a sponsor. This will be re-visited in the April meeting.

Umbrellas in various colors and a canvas bag have been purchased for distribution to the conference participants.

Anita Symonds will assume the chair of speaker contracts.

Membership Committee (Morse):

Currently 233 members. 6 memberships are due to expire.
There were 5 new memberships during the month of February.

TNCC (Thorley):

Coleen Dever has taken Pam Woods position at CCHS. She is now the POC for TNCC at CCHS and will eventually become a course director.

Deana Brecher reports that with Sequestration, the company that held the contract to provide TNCC to the military no longer has that contract. ENA is encouraging local facilities that hold TNCC courses, allow military members to

attend for cost (manual and indirect fee). Terry Thorley will advise the course directors in Delaware of this request.

TNCC Instructor course is scheduled for April at CCHS.

ENPC (Thorley/Ebaugh):

ENPC will be held at CCHS 1-2 April 2013.

ENPC will be held at KGH 29-30 April 2013.

IQSIP (P. Collins):

Apr 20 Safe Kids Day New Castle County at Belleview Park

May 2 Trauma Symposium at the Riverfront Wilmington – Susan Palmer and Angelia Mitchell will be manning the display table

Jun 15 Safe Kids Day Kent County at Brockneck Park

Jul 23 Kids Day at the State Fair

Old Business:

(Streets) The State Achievement Award – requesting input from membership – where should we go with this award.

New Business:

None

Open Discussion:

(Morse) Heart Health fair will be held in Sussex County in April. Requests possible DENA promotional items be taken to this event. All members present expressed that this should be done.

Adjournment: 2007 hrs.

Motion: To adjourn meeting. Seconded.

10 yes 0 no 0 abstained. **Motion passed.**

Next Meeting: The next meeting will be Tuesday April 2nd, at Kent General Hospital. Education committee meets at 1800 hours with the business meeting at 1900 hours.

Education Presentation: 2007-2130. “Things aren’t always as they seem”. Pediatric triage cases. Presenter: Deena Brecher. 1.25 CEUs

Respectfully submitted,

Terry Thorley, Secretary