

**Delaware Emergency Nurses Association
Meeting Minutes January 8, 2013**

Location: Christiana Care Hospital

Attendance:

Deena Brecher, Garry Collins, Pam Collins, Meriam Dennie, Susan Ebaugh, Angela Mitchell, Kara Streets, Karen Rollo, Anita Symonds, Terry Thorley

Excused: Ruth Morse, Susan Palmer

Guest: Pat Eckenrode (PA ENA Chapter 51 President-elect)

Meeting called to order by Kara Streets at 1910 hrs. Quorum present so meeting may proceed.

Previous Meeting Minutes:

Minutes of 6 November 2012.

Motion: Accept minutes as written.

Dennie

2nd P. Collins 8 yes 0 no 1 abstained. **Motion passed.**

President's Report (Streets):

Reminder to all members that there are FREE CEUs available on the ENA website.

100 state leaders have signed up to attend the Advocacy meeting in February.

Leadership Conference is February 27 to March 3 at Ft. Lauderdale FL.

Motion: To provide stipend for 2 individuals to attend (Streets and P. Collins).

Rollo

2nd Dennie 9 yes 0 no 0 abstained. **Motion passed.**

Treasurer’s Report (Streets/Palmer):

Checking \$31,859.00 CD \$6,780.00

Motion: To accept Treasurer’s report.

Ebaugh

2nd Rollo 9 yes 0 no 0 abstained. **Motion passed**

Report 2012

Income:	13,538	Conference
	11,960	TNCC/ENPC
	2,210	Dues
	<u>93</u>	CD
TOTAL:	\$27,801	

Expenses:	11,685	Conference
	7,017	Emergency Nurses Week Gifts
	3,425	Delegate Stipends
	1,975	Publicity
	277	Postage/Office Supplies
	<u>1,900</u>	Misc (website, vendor fee, canopy & banner, ENF)
TOTAL	\$26,279	

Proposed Budget 2013

Projected Income 2013

Conference Income	\$12,000.00
ENPC/TNCC	7,000.00
Dues Assessment	2,100.00
CD Interest	<u>5.00</u>
	\$21,105.00

Projected Expenses 2013

Conference Costs	\$11,000.00
Emergency Nurses Week	3,005.00
Delegate Stipends	5,100.00
Publicity	1,700.00

Postage/Office Supplies	300.00
Tax Prep	<u>000.00</u>
	\$21,105.00

Motion: To accept 2013 budget.

Thorley

2nd Mitchell 9 yes 0 no 0 abstained. **Motion passed**

Government Affairs Committee (Rollo):

Government Affairs meeting in Chicago end of January. Karen will not be attending. Conflict with job. Suggest that consider stipend to send member to Chicago. More expensive than Washington, DC.

The “Day on the Hill” is a separate event and one does not have to attend the Chicago meeting to be able to attend this event.

Deena Brecher announced that Richard has been hired by ENA as a legislative liaison and he will be home based at Washington, DC. ENA is still in the process of interviewing for a person to hold this position home based at ENA headquarters.

Karen shared with the membership her experience with students in her online Policy and Procedures course. Many are very aware of what is going on and what can be done to influence health policy and procedure.

Education Committee (Dennie):

Susan Ebaugh provided copies of the MonkeySurvey results for the November 2012 DENA Conference.

As of 4 January 2013, income from the conference \$13,538.00, expenses \$11,685.00 for a net profit of \$1,853.00.

The group discussed the need to increase the price of the conference. It was suggested the price should be increased \$10.00.

Meriam will check with Roberta Elwood to ensure she will be our sponsor for the CEUs for the 2013 Conference which is scheduled for 30 October 2013 at the Dover Downs Conference Center Dover, DE.

Discussion was held regarding possible speakers. Suggestion made included, Linda Jones, Doug Poore, Karen Wiley, Kris Starr among others. A callout for speakers will be posted on the DENA Website. Those wishing to be considered are asked to provide an abstract of 500 words or less describing their topic. The abstracts are to be sent to Meriam Dennie.

This year, a poster contest will also be included. Those wishing to submit a poster must have their abstract submitted not later than May 2013 so a selection process can be done.

Membership was asked to consider topics/speakers for the two CEU offerings to be given during meeting times.

Membership Committee (Thorley/Morse):

Currently 230 members.

TNCC (Thorley):

Joan Pirrung is now the primary Course Director at Christiana Care. Marilyn Bartley will complete her requirements as Course Director in the January 28th course.

TNCC course at KGH 10-11 January 2013.

ENPC (Ebaugh):

Due to the number of errors, the instructor manuals are going to be re-published and sent out to those who have already received them at no cost. Susan will be receiving all the ones for Delaware and will notify Terry Thorley and Donna M (AI DuPont) when they are in.

The pre-course online email is clearer so participants understand what they are receiving.

Lessons learned for the ENPC rollout is with the TNCC rollout, a pilot course will be held to iron out all the problems before releasing the course to the public.

Test question validation continues. At the 6 month point another validation test will be performed. So far, no problems have been identified.

Susan Ebaugh is going to offer those participants in her first course the opportunity to re-take the course for only the cost of the indirect fee.

IQSIP (P. Collins):

Pam reports that she is in the process of finding out event dates for the year.

She is still looking into holding a Safe Kids Day event in the Middletown-Odessa-Townsend area.

Old Business:

(Streets): The DENA website has been updated. Please take a look at it. www.de-ena.org

(Ebaugh) Reports that she is still looking into the feasibility of a DENA sponsored CEN review course.

(Streets) The May meeting will be held at St. Francis Hospital and the June meeting will be held at Nanticoke Hospital in order to embrace all our colleagues throughout the state.

New Business:

(Streets) Matt Powers is our National Board Liaison. He is from California.

(Brecher) AI DuPont received Level I Pediatric Trauma Rating as of 14 January 2013. Congratulations!

(Dennie) End of year report due to national.

Open Discussion:

(Symonds) Put before the membership an idea to hand out pens or similar items to ED nurses at the various institutions a week before the meetings with a note giving the date, time and place of the meeting. Hopefully this will help to generate interest and active participation. Those present felt this was a good idea. Pens will be given out prior to the February meeting.

Adjournment: 2010 hrs.

Motion: To adjourn meeting.

Dennie

2nd P. Collins 9 yes 0 no 0 abstained. **Motion passed.**

Next Meeting: The next meeting will be Tuesday February 5th at Kent General Hospital. Education committee meets at 1800 hours with the business meeting at 1900 hours.

Respectfully submitted,

Terry Thorley, Secretary