

**Delaware Emergency Nurses Association
Meeting Minutes January 3rd, 2012**

Location: Christiana Care Hospital

Attendance:

Deena Brecher, Pam Collins, Meriam Dennie, Susan Ebaugh, Ruth Morse, Susan Palmer, Rockey Poeta, Karen Rollo, Kara Streets, Anita Symonds, Terry Thorley

Excused: Pat Fuller

Guest: Garry Collins

Meeting called to order by Meriam Dennie at 1810 hrs. Quorum present so meeting may proceed.

Previous Meeting Minutes:

Minutes of 1 November 2011. Need to change the title from October 4th, 2011 to November 1st, 2011.

Motion: To approve minutes with changes.

Streets

2nd Palmer 8 yes 0 no 2 abstained. **Motion passed.**

President's Report (Dennie):

Meriam reviewed with the group the new format of National's leadership chairs. She reported that the state is to reflect this new format.

Membership: (National Judy Cruz) Delaware – Susan Ebaugh will speak with Pat Fuller to see if she would like to continue in this position

Press Secretary: (National Tony Phipps) Delaware – Kara Streets

IQSIP: (National Kathy Szumanski) Delaware – Pam Collins

Fund Raising: (National) Delaware – Rockey Poeta

Trauma/ENPC: National) Delaware – Co-Chairs Susan Ebaugh and Terry Thorley

Michael Moon is Delaware’s National Board Liaison for 2013.

BCEN is no longer part of the ENA. They are now a separate entity. Their website is: www.bcencertifications.org

Treasurer’s Report (Palmer):

Checking \$31,524.00 CD \$6,706.00

DENA Proposed Budget 2012

Projected Income 2012

| | |
|-------------------|--------------|
| Conference Income | \$14,000.00 |
| ENPC/TNCC | 7,000.00 |
| Dues Assessment | 2,000.00 |
| CD Interest | <u>50.00</u> |
| | \$23,050.00 |

Projected Expenses 2012

| | |
|-------------------------|---------------|
| Conference Costs | \$13,000.00 |
| Emergency Nurses’ Week | 5,000.00 |
| Delegate Stipends | 2,500.00 |
| Publicity | 1,850.00 |
| Postage/Office Supplies | 400.00 |
| Tax Prep | <u>300.00</u> |
| | \$23,050.00 |

Motion: To accept Treasurer’s report and proposed budget.

Streets

2nd Collins 10 yes 0 no 0 abstained. **Motion passed**

There was discussion among the group about the amount for the delegate stipend. This amount is open for discussion and can be changed as the membership determines. No amount was suggested during this discussion.

Government Affairs Committee (Rollo):

Pam Collins will be attending the Government workshop end of January. She will report to the membership at the February meeting what she learned and give a report of her experiences during this workshop.

Education Committee (Ebaugh):

As before, the evaluations reflected many positive comments about the conference held in November (see attached reports and synopsis of evaluations).

Contrary to some of the comments in the evaluations, membership general felt that the plated meals were a better deal than a buffet. Also, from a cost perspective, plated meals were more economical. The decision was made to continue with the buffet breakfast and the plated noon meal.

Membership discussed that we should consider breakout sessions during the November 2012 conference. Ideas included a single opening session followed by several breakout sessions of 30-45 minutes each and the closing session. Discussion included the added cost of AV and the need for more rooms. Susan Palmer will investigate the possibility of obtaining more rooms and the cost of the additional AV support. The membership was charged with bring suggestions of speakers for the next meeting in February.

Membership Committee (Ebaugh/Fuller):

187 current members. 3 members expired.

Discussion about how to attract more members occurred. One suggestion was to make our presence known by visiting the various hospitals such as participating in Nurse Fest. Also, we should consider contact with the SNA at the various nursing schools throughout the state.

TNCC (Thorley):

Deena Brecher reported that she has five new TNCC instructors.

Terry Thorley reported that she held a recertification course in December. The course content is very well organized. Those who elect to take the course must study prior to the day because it is a brief overview of some of the material that is covered in the 2-day provider course. The indirect fees are the same for both. She also reminded everyone that in order to be eligible to take the reverification course, the student must be a current certified provider.

ENPC (Ebaugh):

KGH will be holding a 2-day provider course in May.

Susan will be holding an instructor course 29 March at CCHS with pre-testing on 27 March.

The rollout for the new edition of ENPC is progressing. She and Terry Thorley will be participating in the test question evaluation. Anyone who is attending Leadership conference and is a course director is invited to participate in the skills station evaluation. The actual process of rolling out the new course has not been determined as of yet.

IQSIP (Collins):

Pam Collins reported that Angela Mitchell is working on setting up a school presentation time and format in the near future.

Awaiting information for the Safe Kids Day in New Castle, Kent and Sussex Counties. Anticipate having a display at the State Fair.

Old Business:

(Morse). Ruth thanked all the officers and committee chairs of 2011 for an excellent job. Everyone seconded this.

(Dennie). Policy: Delaware Emergency Nurses Association State Awards.

Discussion continued regarding the statement in the policy that the criteria for being considered for the Nurse Excellence Award “nominee must be an active DENA member...”.

Motion: To accept criteria as written.

Streets

2nd Palmer 9 yes 1 no 0 abstained. **Motion passed**

Motion: To accept policy as written.

Morse

2nd Brecher 10 yes 0 no 0 abstained. **Motion passed**

Further discussion of the policy recognized that there was a need to devise an operational plan to implement the awards policy.

Motion: To create a work group to develop an operational plan to implement the State Awards policy.

Brecher

2nd Palmer 10 yes 0 no 0 abstained. **Motion passed**

Any member desiring to be a member of the work group please notify Kara Streets at kstreetsedrn@verizon.net

New Business:

(Dennie): Need to develop goals for 2012. Membership discussed many options for this. The group consensus was for the following:

Goal 1 DENA will offer two educational in-services and the education conference during 2012.

KGH April meeting

CCHS May meeting

November 7th Conference at Dover Downs.

Goal 2 DENA will support certification for all emergency department nurses.

A letter of recognition will be sent to all CEN nurses in Delaware during Certification Recognition Week. The plan is to make this recognition more robust in the following years.

Goal 3 DENA will become more active in government affairs. Will send a representative of DENA to participate on the “Day on the Hill” activities.

Goal 4 Will also offer our support to the Delaware EMSC chair for supporting legislation that provides protection of Pediatric Care Peer Review.

Goal 5 Promote one evidence base nursing researched best practice for emergency nursing. The group is requested to bring suggestions to the next meeting for which best practice we will actively support throughout the state.

The recommendation was made that we wait for National to publish their Strategic Plan before we make ours.

Open Discussion:

(Brecher) After 2014, there will be only one major conference at the National level. This will be a combination of Leadership Conference and the General Assembly. The first is expected to be held in 2015.

Adjournment: 2037 hrs.

Motion: To adjourn meeting.

Morse

2nd Palmer 9 yes 0 no 0 abstained. **Motion passed.**

Next Meeting: Tuesday, 7 February 2012 at KGH. Education Committee will meet at 1800 hours and the business meeting will start at 1900 hours.

Respectfully submitted.

Terry Thorley, Secretary