

DENA Retreat Agenda & Minutes-July 11, 2019

Attended: Lisa Lietzke, Amanda Fisher, Amie Porcelli, Kara Streets, Michelle Garro

1. DENA Conference

Speakers-Added final speaker-Charles Kunkle, lecture: "No Time to Care, Improving the Patient Experience in 60 Seconds or Less".

Gifts-Voted on Bluetooth speaker, and small tote bag. Will order soon.

Menu-To be discussed at Sept. meeting.

State Awards-Reviewed and revised State Awards application & policy. Will have posted on website as soon as possible.

Scholarship-Reviewed and revised options to include and Entry Level scholarship & Advanced Level scholarship application. Policy will reflect revisions.

2. DENA Meetings/format

Membership involvement-Need to recruit more members to take active role in DENA, and to include succession planning.

Member notification-Will include email delivery to future informational notifications.

Upcoming event planning-December event, restaurant venue would be optimal. Need additional research on venue options. Will discuss at September meeting.

Vacant positions-List has been dispersed at all 2019 educational events. Continue recruiting for positions.

3. DENA Website

Posting documents-Need to update site with photos, information, conference brochure & educational dates.

Access for members only-Discussed if option to add a members only tab for access to policies, procedures or other information not open to public viewing due to phishing/hacking concerns. Will need further research on topic.

4. General Assembly Delegates-determined delegates attending Austin ENA. Reviewed processes and details of attending, travel, hotel and delegate responsibilities.

5. 2020 officers-Letter of Intent-will be due in September, date to be determined.

6. Bylaws & Policies complete revision-Review prior to ENA submission. Due to ENA by Jan 2020.

7. Storage shed-will review inventory in storage to determine if size & cost can be reduced.

8. Purchase new equipment: Discussed were the following items: laptop, monitor for table vendor displays and need new tablecloth.

9. Emergency Nurses Day-voted on DENA gift to our members, will order soon.

Respectfully submitted,
Susan Ebaugh MSN, APRN, ACNS-BC, CEN
DENA Secretary