



Members present: Christine Barbour, Deena Brecher, Karen Cebenka, Pam Collins, TJ Czapp, Susan Ebaugh- phone, Amanda Fisher –phone, Michelle Garro, Lisa Lietzke, Ruth Morse- phone, Kara Streets, Bev VonGoerres

Excused:

Guest:

A. Call to Order 1907 (**Lietzke**)

1. Quorum established
2. Welcome/Introductions

i. We welcomed Michelle Garro and TJ Czapp to their first meeting

3. Approval of Minutes (**Barbour**)

- i. **Motion** to approve Secretary's report as submitted. Seconded.
- ii. **Motion passed.**

B. Education Committee (**Collins**)

1. Kara Streets reviewed the post conference survey for the 15th Annual Symposium. A long-term follow-up survey needs to be sent out to attendees 4 months after the conference to assess learning needs.
2. 16th Annual Symposium will be held at Dover Downs on November 9, 2018
3. There were 10 vendors including Doctors for Emergency Services donation.
4. Pam thanks everyone again for all of their hard work for the conference this year.

C. Presidents Report (**Collins/Lietzke**)

1. Thank you for all the support this year.
2. Lisa Lietzke : Welcomed our new members.
 - i. SCLO Jan 18-20 in New Orleans LA
 - ii. Day on the Hill May 8th
 - iii. General Assembly September 25th and 26th, 2018 in Pittsburgh, PA



D. Treasurer's Report (**Streets**)

1. 55,410.29 Nov beginning balance in checking.
2. Expenditures:
 - i. Crown Trophy - \$48.10
 - ii. Staples for supplies \$ 159.98 and \$ 70.97
 - iii. Dover Downs conference expense :\$ 7,290.00
 - iv. Dover Downs Meeting Dinner:\$ 315.36
 - v. WalMart : \$17.97
 - vi. 6 rooms at \$135.52 each, \$813.12 total
 - vii. Sentinel Self Storage: \$145.00
3. Deposits:
 - i. Interest - \$ 2.13
 - ii. Registration and Vendors :\$ 8,466.00
4. \$ 52,000.68 Nov 30th ending balance
5. \$52,000.68 December beginning balance
6. Expenditures:
 - i. Sentinel Self Storage : \$145.00
7. Deposits:
 - i. Registration and Vendors: \$1,474.25
 - ii. Interest \$2.24
9. Approval of Treasurer's Report.
 - i. **Motion** to approve Treasurer's Report. Seconded.
 - ii. **Motion passed.**

E. TNCC (**Lietzke**)

1. We are still looking for someone that would be interested in being Chairman of the TNCC Committee. Anyone interested should contact Lisa

F. ENPC (**Ebaugh**)

1. Went to CCHS to monitor course instructors
2. February 15, 2018, instructor candidate course.
3. January 31st, Bayhealth Course



Delaware Emergency Nurses Association
Monthly Meeting Minutes
January 2, 2018
Middletown Emergency Department

- G. Government Affairs: Beverly Von Goerres and Amanda Fisher interested in going to Day on the Hill
- H. Membership: **(Lietzke)** 228 members currently, 5 will be expiring
- I. Old Business: Old Survey taken results were not tallied due to member resigning. New survey will be sent out this month by Lisa Lietzke.
- J. New Business:

Budget to be Reviewed and sent out to membership for approval

i. New budget line for not for profit attorney.

ii. Upcoming Events:

- 1. State and Chapter Leaders Orientation will be January 18-20 in New Orleans.
- 2. Day on the Hill in Washington, DC, is being held May 7-9, 2018.
- 3. ENA Annual Conference in Pittsburgh, PA, will be September 26-29, 2018.

K. Round Table Discussion

- 1. The next meeting is scheduled for February 6 2018, and will be held at the Middletown Emergency Department.

L. **Meeting Adjournment**

- 1. **Motion** to adjourn meeting. **Seconded.**
- 2. **Motion passed.**
- 3. Meeting adjourned at 2034.

Respectfully Submitted,

Pamela Collins
DENA Secretary