



Members present: Chris Barbour, Pam Collins, Susan Ebaugh, Karen Hird (phone), Lisa Lietzke, Ruth Morse, Kara Streets, Bev VonGoerres

Excused:

Guest: Garry Collins

A. Call to Order 1935 (**Collins**)

1. Quorum established
2. Welcome/Introductions
3. Approval of Minutes (**Barbour**)
 - i. Duplicate entries in Treasurer's Report, Items i and v. Remove Item i. Change "12 members are expiring" in Membership Report to "12 memberships are expiring."
 - ii. **Motion** to approve Secretary's report with amendments. Seconded. One abstention.
 - iii. **Motion passed.**

B. Education Committee (**Collins**)

1. Discussed 15th Annual Symposium –
 - i. Final revisions on paperwork for CEs being submitted to ENA by Kara after completion. Discussion on breaking down type of CEs to be received, and posted within the program.
 - ii. Vendor registration is functional via PayPal, 2 registrations have been received via the website, 2 checks received via mail.
 - iii. Brochure is now posted on the website, 5 registrations already received and confirmed. Ruth is going to send a list of last year's attendees to Rich Lietzke for emailing the brochure for this year. Chris will email brochure to membership.
 - iv. Kara contacted Dover Downs and confirmed block of rooms.
 - v. Chris will be making the attendee and speaker badges, Ruth will send final list of names by November 10. Susan Ebaugh volunteered to get the candy for conference tables.
 - vi. Menu options will be emailed to the committee once received by Kara from Dover Downs.
 - vii. The November 7 DENA meeting will be changed to Sunday, November 12, and will be held at Dover Downs.



viii. Planning starting for the 16th Annual Symposium, possible dates discussed at this time include 11/14/18, 11/7/18, and 11/2/18.

C. President's Report (**Collins**)

1. There is a conference call next week for State Leaders as well as a Government Affairs conference call.

D. Treasurer's Report (**Barbour/Streets**)

1. \$52,074.19 balance in checking.
2. Expenditures:
 - i. \$13.95 Dreamhost for website.
 - ii. Food expenditures at General Assembly - \$219.46
 - iii. Food for monthly meetings - \$245.91
 - iv. USPS - \$17.38
 - v. 4imprint for EN Week and Conference gifts - \$8068.94
 - vi. Sentinel Self-Storage - \$145
3. Deposits:
 - i. Interest \$2.47
4. Approval of Treasurer's Report.
 - i. **Motion** to approve Treasurer's Report. Seconded.
 - ii. **Motion passed.**

E. Government Affairs (**VonGoerres**)

1. Bev sent a letter asking State Senators to support S. 916, Protecting Patient Access to Emergency Medications Act of 2017, which affects standing orders for the EMS system to administer of certain medications.
2. Bev is recontacting Delaware Representatives and Senators to encourage their support of the Bill.
3. FDA is pushing to remove Opana ER from the market due to the high addiction possibilities and risks. Endo Pharmaceuticals has agreed to voluntarily remove it from the market, however, no date has been given.

F. TNCC (**Collins**)

1. Lisa has been talking with a possible new TNCC Chairperson and sent additional information. If anyone else is interested, they should let Pam know.

G. ENPC (**Ebaugh**)

1. Still working on Fifth Edition, possibly to be done by the end of the 2nd quarter
2. Conference call on November 9, hoping to hear more information about the roll-out of the new edition.



3. New class dates from Bayhealth are being posted on the DENA website.
- H. Membership (**Lietzke**)
1. 234 current active members. 6 memberships expiring this month.
- I. IQSIP (**Collins**)
1. No events held in September.
 2. Fire Prevention month at the Odessa Fire Company on October 21. If anyone is interested in helping out, please contact Pam.
 3. Pam is looking for ideas for IQSIP.
- J. Old Business
1. Vote at last meeting was approved to donate \$250 to the Red Cross for Hurricane relief. Additional discussion held regarding increasing the amount of donation to \$500 in light of the additional hurricanes.
 - i. **Motion** to make a donation to American Red Cross in the amount of \$500.
Seconded.
 - ii. **Motion passed.**
 2. State Delegates that attended General Assembly on September 12 and 13 were Lisa Lietzke, Kara Streets, Christine Barbour, and Bev VonGoerres. After discussion, it was approved by members that delegates that attended National would be able to use the \$900 reimbursement for fees that extended beyond the delegate meeting portion inclusive of the conference portion to support conference attendance fees.
 - i. **Motion** to extend \$900 reimbursement for fees extending beyond delegate meeting inclusive of conference fees. **Seconded.** 2 Abstained.
 - ii. **Motion passed.**
 3. Lisa gave update from General Assembly and a recap of the Bylaws and Resolutions that were voted on during General Assembly as well as updates from National.
- K. New Business
1. Bev brought up an idea of having an educational session for next year that could include topics to meet Delaware's CE requirement of substance abuse education. Ideas for possible meeting format included holding a brunch session, phone sessions, and video conference.
 2. Anyone interested in running for President Elect, Treasurer, or Secretary should send their letter of intent to Pam Collins ASAP.
 - i. Bev VonGoerres expressed interest in running for the Treasurer position and will be submitting a letter of intent to Pam.
 3. Ballots for Officer elections will be sent out this month.



L. Round Table Discussion

1. The next meeting is rescheduled from November 7 and will be held at Dover Downs on November 12.

M. **Meeting Adjournment**

1. **Motion** to adjourn meeting. **Seconded.**
2. **Motion passed.**
3. Meeting adjourned at 2056.

Respectfully Submitted,

Christine Barbour
DENA Secretary