



Members present: Chris Barbour, Pam Collins, Susan Ebaugh, Lisa Lietzke, Ruth Morse (phone), Bev VonGoerres (phone)

Excused: Kara Streets

Guest:

A. Call to Order 1907 (**Collins**)

1. Quorum established
2. Welcome/Introductions
3. Approval of Minutes (**Barbour**)
 - i. **Motion** to approve Secretary's report. Seconded.
 - ii. **Motion passed.**

B. Education Committee (**Collins**)

1. Discussed 15th Annual Symposium –
 - i. 6 confirmed speakers with 2 back-up speakers confirmed.
 - ii. Paperwork for CEs being submitted to ENA by Kara after completion.
 - iii. Vendor registration is functional via PayPal, some registrations have been received.
 - iv. Ruth Morse has finished a draft of the brochure. Discussion about some possible changes. Ruth will update and finalize the changes and email to the committee.
 - v. Chris will contact Dover Downs to confirm block of rooms.
 - vi. Chris will be making the attendee and speaker badges.
 - vii. Discussion of gift ideas for attendees of this year's conference.
 1. Lisa will place purchase for approximately 200 gifts.

C. President's Report (**Collins**)

1. ENA National conference in St. Louis being held September 11-13. Registration is open online.
2. Pam regrets that she will not be able to attend as a delegate and Jon Hendrickson, the alternate delegate, will not be able to attend as well.
3. Delegates that will be attending to represent DENA are Lisa Lietzke, Bev VonGoerres, Kara Streets, and Chris Barbour.
4. Donation received to DENA from the Delaware Chapter ENA: TNCC.



5. Lisa Lietzke will be taking over as President in January 2018. Anyone interested in running for DENA officer (President elect, Treasurer, and Secretary) should send a letter of intent to Pam Collins.
- D. Treasurer's Report (**Barbour/Streets**)
1. \$61,132.30 balance in checking.
 2. Expenditures:
 - i. Storage locker rental - \$145
 - ii. \$119.40 Dreamhost for website.
 - iii. 4imprint for IQSIP give aways - \$689.54
 - iv. 4imprint for Delegate shirts - \$708.56
 - v. Sentinal Self-Storage - \$145 (price increase of \$5)
 - vi. Cover & Rossiter – Accountant Consult - \$350
 3. Deposits:
 - i. Interest \$1.33
 - ii. Donation from Delaware Chapter ENA: TNCC - \$19,208.71
 4. Approval of Treasurer's Report.
 - i. **Motion** to approve Treasurer's Report. Seconded.
 - ii. **Motion passed.**
- E. Government Affairs (**VonGoerres**)
1. Motion to make a donation to give to Red Cross \$250 for Hurricane Harvey relief fund.
 - i. **Motion** to approve \$250 donation. Seconded.
 - ii. **Motion passed.**
 2. Bev is contacting Delaware Representatives and Senators to let them know that the DENA is making a donation towards relief efforts and encourages them to do the same.
- F. TNCC (**Collins**)
1. We are still looking for a new chairman of the TNCC Committee. If anyone is interested in possibly chairing the committee, contact Pam for needed qualifications.
- G. ENPC (**Ebaugh**)
1. Discussion during webinar regarding the difficulty that members are having finding the course information on the new ENA website. ENA information technology was available on the call and reported that they are working out some of the kinks.
 - i. Suggestions were made about the possibility of creating a supplemental instructor's guide and study guide.



- ii. Discussion held regarding the Instructor potential letter and the length of validity of the letter. The letter is good for as long as the candidate remains an active, card-carrying provider and/or a change of edition.
- H. Membership (**Lietzke**)
 1. 227 current active members. 12 members are expiring this month.
- I. IQSIP (**Collins**)
 1. Peach Festival in Middletown was held on August 19. Karen Cebenko, and Pam and Garry Collins were on hand to volunteer at the DENA table.
 2. **Motion** to purchase 1,000 pens for \$320. **Seconded.**
 3. **Motion passed.**
- J. Old Business
 1. ENA General Assembly is being held on Sept 12 and 13 in St. Louis.
 2. State Delegates attending General Assembly are:
 - i. Lisa Lietzke
 - ii. Kara Streets
 - iii. Christine Barbour
 - iv. Bev VonGoerres
- K. New Business
 1. None.
- L. Round Table Discussion
 1. The next meeting is scheduled to be held in Middletown ED on October 3.
- M. **Meeting Adjournment**
 1. **Motion** to adjourn meeting. **Seconded.**
 2. **Motion passed.**
 3. Meeting adjourned at 2040.

Respectfully Submitted,

Christine Barbour
DENA Secretary