

**Delaware Emergency Nurses Association
Meeting Minutes
September 6, 2016**

Location: Middletown Emergency Department

Attendance:

Chris Barbour, Pam Collins, Susan Ebaugh, Danielle Gritenas, Lisa Lietzke, Ruth Morse, Susan Palmer, David Salati, Kara Streets, Anita Symonds, Terry Thorley

Guests:

Excused: Patty Blair

Meeting called to order by Kara Streets at 1806 hrs. Quorum present so meeting may proceed.

Conference Planning:

Brochure has already been submitted to CCHS External Affairs for approval of logo use and CE approval. Paypal account has been set up and is in progress for being set up on the website for use during conference registration. Ruth Morse confirmed with LeAnn and Hope about their awesome assistance again this year during the conference and hotel accommodation needs. Susan Ebaugh confirmed with Karie Pearce regarding her hotel accommodation needs.

The conference lunch choice has been determined and Kara will forward that information when the conference gets closer. Six vendors confirmed by Pam Collins. Kara has another vendor who is interested (Silentia) and will forward the information to Pam to follow up. Pam still reaching out to several vendors who have expressed interest.

Susan Ebaugh is going to bring a projector, laptop and the HDMI cable to the conference. Kara is going to speak with Robin at Dover Downs to make sure the AV assistance is available for the day as well.

State Awards (Palmer):

Sue Palmer is still looking for volunteers to help review the State Award nominations. Sue will forward the nominations to Susan Ebaugh, Terry Thorley, Ruth Morse, and Pam Collins for reviewing. Kara has the awards and will hand them over to Sue Palmer so the engraved plates can be made once the award winners are chosen. Sue will also be buying additional certificates.

Secretary's Report (Barbour):

Minutes from August meeting presented. Susan Palmer should be added to excused participants from the August meeting.

Motion: to accept August minutes with amendment. **Seconded.**

8 Yes, 0 No, 1 Abstained. **Motion passed.**

Treasurer's Report (Symonds):

Anita presented current account update:

Checking:	\$41,988.23
Payment to 4Imprint:	\$847.18
Payment to ENA:	\$1020.00
Payment to Dreamhost:	\$119.40
Interest:	\$1.09

Motion: to accept Treasurer's report. **Seconded.**

8 Yes, 0 No, 0 Abstained. **Passed.**

President's Report (Streets):

Reviewed newly redesigned website, which is now accessible. There is also a mobile version available for use. Rich Lietzke will be invited to the October meeting to give instruction to DENA Officers on accessing documents within the new format.

Lisa Lietzke, Kara Streets, and Chris Barbour will be attending the 2016 ENA General Assembly as state delegates on September 18. Delegate education prior to going to the seminar needs to be completed by the attendees. Town Hall Meetings and registration for General Assembly begins on Monday. The educational portion of the conference is being held Wednesday through Saturday.

DENA is looking for Officers for the upcoming year. No letters of intent have been received as of yet. Positions include: President, President-Elect, Treasurer, and Secretary. Letters of intent should be emailed to Chris Barbour at cbarbour@christianacare.org by September 25 for posting to the website. Ballots will be mailed out for Officer elections beginning October 1.

The Geek Squad warranty for the DENA laptops is expiring. The Officers discussed via email, as well as at the meeting, and decided that the cost of the warranty is not worth renewing given the age of the laptops.

Membership Committee: (Lietzke)

Current DENA membership is:

Total: 240
9 expiring memberships
0 new memberships this month

Website renewal on the ENA website is apparently only offering one-year membership renewal options at this time. If a longer membership option is desired, you are to contact the ENA for other options. Lisa is going to email ENA to obtain further information on this change.

TNCC (Thorley):

Requirements for instructors have changed. Instructors are now required to teach both skills and a present a lecture within 18 months. New instructor course will be in place beginning November 1. Current instructors will need to take an online course of update information. There is no fee for the current instructor update course. Beginning November 1, a fee of \$60 will be charged per student prior to being given online access for students signed up for classes. Terry will be taking the new course in November and will be able to provide feedback at that point.

ENPC (Ebaugh):

New changes to ENPC courses in addition to the TNCC courses are upcoming as well. A new version of ENPC kicked off on August 8. There is a new requirement for instructor candidates to achieve higher scores on skill stations, with at least a 90% passing grade.

IQSIP (Collins):

Pam and Garry attended the Peach Festival in Middletown. The festival was very busy this year. There are no further IQSIP events planned at this time for the rest of this season.

New Business (Streets):

ENA Resolutions and Proposals that will be presented at General Assembly this year were presented to the group and reviewed to decide how DENA will supporting at General Assembly.

GA16-01 Resolution: General consensus by the group is to support this resolution.

GA16-02 Resolution: Consensus was to not support this Resolution.

GA16-03 Resolution: General consensus was to not support this Resolution.

GA16-04 Resolution: General consensus was to not support this Resolution.

GA16-05 Amend Bylaw: Group consensus was to support the Amendment to the Bylaw.

Adjournment:

Motion: To adjourn meeting at 1958. **Seconded.**

11 Yes, 0 No, 0 Abstained. **Motion passed.**

Next Meeting: The next meeting will be held on **Tuesday, October 4, 2016**, at Kent General Hospital.

Respectfully submitted,
Chris Barbour
Secretary